

REQUEST FOR CONCILIATION

If you are in the process of filing, have filed, or need to respond to a motion on the Friday Motions Day docket in the Circuit Court, and you would like to have a volunteer attorney-conciliator discuss the motion with you and the opposing party in an attempt to resolve it prior to going to court on Friday, complete the following form and email it to ffxconciliation@aol.com or fax a copy to:

**Conciliation Coordinator
The Fairfax Bar Association
Facsimile: (703) 273-1274**

Case Name: _____ Case No. _____

vs. _____

Party requesting conciliation:
(please indicate if you are an attorney): _____

Phone Number: _____

Fax Number: _____

Best Time to Contact You: _____

Name/Title of your Motion: _____

Is this a domestic relations/divorce/family law case? Yes No

Have you told the opposing party you are requesting conciliation? Yes No
(It is recommended that you contact the opposing party prior to submitting this conciliation request.)

Name of Opposing Party or Attorney: _____

Phone Number: _____

Fax Number: _____

Have you used a Fairfax Bar Association conciliator before? Yes No

Conciliation is a service of the Fairfax Bar Association in cooperation with the Judges of the Fairfax Circuit Court. All conciliators are local attorneys who volunteer their time. Conciliation is not mandatory nor are results of conciliation binding unless submitted as an Agreed Order and signed by a judge. Conciliation is available to all parties with motions before the Court, including parties represented by attorneys. Conciliation is most often used in domestic relations cases and in discovery disputes. Conciliators are also available at the Court on Motions Days.